

**Vancouver Field Sport Federation
Quarterly Meeting**
Wed Sept 12, 2018 @ 6:30pm
Hillcrest Community Centre – Room 328

Minutes

See Appendix for background information.

1. Call to Order & Introductions. *Park Board attendees are TBC.*
 - Helen Chiu – Coordinator, Outdoor Sports Facilities
 - Erica McDonald – Manager, City Wide Services
 - Erin Embley – Planner
 - Casey Crawford – Commissioner
 - Michelle Collens – Sports Hosting Grants
 - N/A – Maintenance
2. Review Minutes from July 3, 2018.
 - a. Motion Anne, second Glenn. Accepted.
3. New business – Part 1
 - a. Sport Hosting grants – Michelle Collens. Next intake is October 12.
 - <https://vancouver.ca/people-programs/sporting-event-grants.aspx>
 - 200,000.00 Annually
 - Tournament hosting grants – Local or regional sports tournaments
 - Annual grant program that can be up to 3 years
 - New Sport Initiative
 - Annual sporting events
 - End of February for first intake of new fiscal year
 - Average 30% of operating budget could be requested
4. Maintenance & Closures
 - a. General questions
 - b. Repairs and Closures

Hillcrest SE leveling (re. Challenger)	Spring Maintenance done but Challenger field levelling is still ongoing
Jonathan Rogers	Permitting affected by too many dogs
China Creek North – East Diamond	Closed July-October due to pump station Construction - China Creek North construction most likely spring before it is ready
Oak Meadows	Fence comes down now on September 13th
Jones Park	Coming up for some sort of upgrade in the playground area
Connaught West	Opens within the next couple of weeks
Brockton Oval fields	Rugby field compacted by Skookum festival. Repair work to occur with field scheduled to open Sept 29. Cricket field was covered so less damage, but still needs work. Standard refresh will be done by Spring 2019.

5. Active or Pending Development Projects

Andy Livingstone drainage	Base level layer at fault and replacement needed (est \$100k). Turf is considered serviceable and expected to last 3 more years. VPB will not fix drainage at this time, and revisit instead when surface is renewed. Fields will be impacted by NEFC changes in 2019, too.
Hamber/Oak Meadows field house	Soft opening Sept 15 with temporary access pending usage agreement All Change room will be accessible and codes given out to permit holders. User Agreement between Hawks and parks board for meeting room is in drafting stage now and will come back to VFSF for feedback
Next AT field	Hilcrest, Kits, Churchill (2) - Site Reviews in Process and public consultations to come on all 4 sites no dates yet but this should be this fall.
Grass field upgrade	Slocan or Montgomery hoping to do both from old capital plan and new capital plan.

Track & Field Facility	Site Reviews in process meetings to start early October for engagement from users - 14 sites being reviewed
Kits	Couple of Months still before it is ready and still undecided if VPB or VSB will handle permits - dependent on lights.
Washroom Strategy	Researching inventory, Going through feedback. Safe Clean and accessible for different locations. Could come to meeting in November. Outcome to be more bathrooms at sites that don't have them.
Field House Application process	Calling for applications due by Monday Sept 17th

6. Consultations

- a. Area Plan for False Creek Flats (Trillium & Strathcona)
 - Status: New Community panel still being formed.
 - Three possible road sites through there, panel will be engaging users and community
- b. NE False Creek Park Design Advisory Group (Andy Livingstone)
 - Status: Ongoing – new concept design in process following consultations with the First Nations.

7. Committee Reports

- a. Planning (capital plan recommendations) – Anne (chair)
- b. AT Fields (site and surface recommendations) – Anne (chair)
- c. Grass Upgrades (site and design recommendations) – Craig (chair)

8. Old business

- a. none

9. New business – Part 2

- a. Allocation Review – Erica
 - How to quantify entitlement for user groups to meet current and future needs and come up with the formula to address inefficiencies
 - Optimize facility usage
 - Aims to improve transparency and administration
 - Provide clarity to guidelines
 - 2 year process 1st year is mostly internal work, 2nd year works with sports users and maybe coming up with an allocation committee
 - How to move from a historical base transition to a needs base
 - Start the internal process in the New year and work with Sports users in 2019 or 2020
- b. Civic Election: the Vancouver Botanical Gardens Association is hosting an All Candidates Forum on **Thurs October 4 at VanDusen** to listen, learn and question Park Board candidates running in the upcoming October 20 election. 7-9 pm in the Great Hall. Doors open 6:30 pm.

10. Reminders

- Next meeting will be the AGM on **Wednesday November 21**.
- Spring/Summer renewals Jan 2 - Feb 2, and Fall/Winter from July 2 - August 2.
- Payment, insurance, and NPO number before permit is issued. Do not play without a permit.
- \$25.00 Admin fee and 10 business days to process refunds on paid permits.
- AT fields: Do not enter until permitted time. "Bumping" other groups can result in loss of your booking.
- Sanitation and Rangers are reached by calling 311.

11. Adjournment – 8:45 pm

Appendix: Background & Reference

Maintenance Issues

Andy Livingstone drainage

- Field does not drain properly after significant rain. Base level layer is at fault – replacement is needed.

Hillcrest SE leveling:

- Installation of Challenger baseball field resulted in uneven surface on Hillcrest SE soccer field.

Oak Meadows

- Holes re-appear each year. Might be due to dogs from neighbouring dog park.

Park Development

Hamber/Oak Meadows field house

- Construction is complete. Washrooms open. Temporary access to change rooms for field hockey on Sept 15. Discussions around operation agreement/plan starting shortly with main users.

Track & Field Facility

- Construction of new competitive facility. Consultation includes review of all 14 tracks in Vancouver.

Next AT field

- Shortlist includes Churchill Secondary, Clinton, Beaconsfield.
- Surface type will be infill.
- Consultation will include designs for more than one site (for use in future), and will also explore lights at Kits Secondary and Hillcrest mini-field

Grass field upgrade

- Shortlist for 2015-2018 capital plan included Slocan and Montgomery Parks.
- Consultants will prepare designs for both sites.

Columbia field house

- Need new facility – previous one burned down. Waiting on capital fund allocation. Was missed from VFSF's recommendations for next capital plan.

Consultations

False Creek Flats: <https://vancouver.ca/home-property-development/false-creek-flats.aspx>

- Realignment of roads may impact Strathcona Park and/or Trillium Park.

NE False Creek: <https://vancouver.ca/nefc>

- Redevelopment will affect Andy Livingstone Park (AT fields) and the meadow next to Science World.

2018 Committees

Membership

- Capital Planning: Anne, Graeme, Wendy, Mary, Darcy, Gordon, Darren, Clare, Denis, Thomas
- AT Fields: Anne, Jasmine, Darren S, Gordon, Wendy, James, Thomas
- Grass: Craig, Mary, Geoff, Darcy
- Allocation: TBD